

Privacy Notice for Vendors / Suppliers and Business Partner

Mitsubishi Electric Consumer Products (Thailand) Co., Ltd. ("Company") values your privacy and strives to protect your personal data ("Personal Data") based on the Personal Data Protection Act B.E. 2562 (2019) ("PDPA"). The Company has, therefore, prepared this Privacy Notice to inform you of details about the collection, use and/or disclosure of your Personal Data.

1. Purposes of collection, use and disclosure of Personal Data

The Company collect, use and disclose your Personal Data only where there are proper reasons and/or legal grounds to do so. This includes sharing it to third parties under the following main purposes:

- 1.1 for performance of a contract or before the Company enters into a contract with you;
- 1.2 for trading, transactions and investment risk assessments according to internal processes, applicable law and regulations;
- 1.3 for processing information about payment, charge or pay, including accounting purposes, accounting management, company auditing or debt collection;
- 1.4 for performance appraisal, internal report, data analysis and manage contractual employment;
- 1.5 for regulatory compliance and audit the Company's business affair (Both internal and external);
- 1.6 For maintain company security;
- 1.7 for the Company's legitimate interests in processing your Personal Data while still considering that your fundamental rights does not exceed the benefits of the Company; and

1.8 for a specific purpose in accordance with the consent you gave to the Company in processing your Personal Data.

2. Collection of Personal Data

The Company collects and uses many kinds of Personal Data, depending on the circumstances that are relevant to purchase and procurement and/or services.

2.1 Sources of data for the collection of Personal Data

The Company collects your Personal Data from a variety of sources, such as:

- Information obtained directly from you which is considered as part of entering into a business partnership with the Company;
- Information received from outsiders which is considered as part of entering into a business partnership or business alliance with the Company, such as credit information, trade information, information from customers of the Company or your customers, information from law enforcement agencies, etc.;
- All conversations between you and the Company including recordings of conversations by telephone, letter, email, memos or any other method;
- Company information received or that may be obtained when you access the Company's system, tools, application or Company's website; and
- When you make your personal information publicly available, including disclosure via social media. In such case, the Company will choose to collect only the information you choose to be publicly visible.

2.2 Categories of Personal Data collected, used and/or disclosed

The categories of your Personal Data that the Company collects, uses and/or discloses (collectively “process” or “processing”), subject to applicable law, including but not limited to the following:

- Personal details: First name and surname, gender, date of birth, personal identification number, passport number, other identification number issued by the government authorities to be used as an identity verification document, important documents of legal entities issued by the government (in case that the business partner is a juristic person), tax identification number, nationality, photograph as appears in the identification card, passport or driving license, signatures, identity verification information, other photographs and CCTV images/footage;
- Contact details: Address, telephone number and email address;
- Financial details: Details of your bank account, mailing address for issuing invoices, credit card numbers and card holder name and details of credit card;
- Electronic details: IP address, cookies, recording of activities, identifying persons and geolocation data; and
- Sensitive personal data:
 - o Religion;
 - o Health data and disability information;
 - o Criminal record.

The Company may also collect some sensitive Personal Data about you for use in entering into contracts with vendors/suppliers or business partners. However, the Company will not collect, use and/or disclose this type of data without your explicit consent unless the law allows the Company to do so.

2.3 Refusal to give Personal Data to the Company

Under circumstances where it is necessary for the Company to collect your Personal Data and you refuse to give your Personal Data to the Company, the Company may refuse to take other relevant actions.

3. Processing of Personal Data

Pursuant to the purposes, the Company may process your Personal Data in accordance with applicable law and a legal basis. The legal basis on which the Company performs such processing are as follows:

Purposes of collection, use and disclosure of Personal Data	Legal basis
<p><u>Procurement of goods and/or services</u></p> <ul style="list-style-type: none">-To verify your identity.-Registration of vendors/suppliers of goods or services.-To make decisions about the supply of goods and/or services.-To communicate with you about products and/or services.-To make payment and manage expenses that are due, charge or pay, including accounting purposes, accounting management, company auditing or debt collection.-To transport goods, deposit goods.-To collect products and/or services.	<p>Contractual basis</p> <p>Legal obligation</p> <p>Legitimate interest</p>

<ul style="list-style-type: none"> -To identify existing issues related to the product and service. -To carry out the necessary actions to enable you to perform your duties, such as creating an access pass card. -To comply with requests for the right that you have over your personal information in the Company's possession. -To do performance appraisal, internal report, data analysis and manage contractual employment. -To audit company internal affairs. -To comply with regulations and audit the Company's business affair (Both internal and external). -To deal with legal disputes -To service and maintenance -To training and seminar. 	
<p>Business relationship</p> <ul style="list-style-type: none"> -To select vendors/suppliers -To manage the relationship between the Company and you or your business. -To maintain and keep contact information up to date. -To receive complaints from vendors/suppliers. -To respond to your complaints and find a way to remedy you. -To process your requests in connection with a claim for compensation. 	<p>Contractual basis</p> <p>Legitimate interest</p>

<p>Business development</p> <p>-To plan existing products and services for development.</p>	<p>Legitimate interest</p>
<p>Security, safety and risk management</p> <p>-To maintain company security such as health examination report, drug testing and alcohol level testing of contractors, partners or service providers' officer.</p> <p>-To prevent crimes and manage the security of the Company's premises, the Company may, for example, install a closed circuit television (CCTV) in and around the Company's premises and these may collect your photos, videos or voice recordings or use of an access pass.</p> <p>-To provide training for business partners, where necessary, to maintain and promote safe operation as well as training for business partners or service providers according to legal requirements.</p> <p>-To manage the risks of the Company and customers of the Company.</p> <p>-To keep documents for reference checks.</p> <p>-To investigate, report and seek ways to prevent financial crimes.</p> <p>-To audit the internal affairs of the Company.</p>	<p>Consent</p> <p>Legal obligation</p> <p>Legitimate interest</p>

-To comply with legal requirements.	
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4. Disclosure of Personal Data

The Company may disclose or send your Personal Data to third parties in order for these individuals to process your Personal Data in the following ways:

4.1 Disclosure of Personal Data to third parties

- Subcontractors, brokers or any service provider working for the Company or providing services to the Company including their sub-contractors, service providers, directors and officers;
 - A person assigned to manage any of your interests;
 - Intermediaries, contact persons and your representatives;
 - Financial institutions and payment service providers;
 - Any person or other companies involved in any corporate reorganization, merger or amalgamation or acquisition that has taken place or may arise, including the transfer of rights or any duties which the Company has under the contract between the Company and you;
 - Law enforcement agencies, government, courts, dispute resolution agencies, the Company's controlling person, auditors and any person appointed or requested by the Company's controlling person to check the operational activities of the Company;
 - Any other person in connection with any dispute arising, including any dispute related to a transaction;
 - Fraud prevention agencies which use the information to investigate and prevent fraud and other financial crimes;
 - Any person who orders or manages affairs on your behalf (such as attorneys, lawyers, etc.);
- and/or

- Any person whom the Company has been ordered by you to disclose your personal information for transfer of Personal Data overseas.

4.2 Transfer of Personal Data overseas

The Company may be required to send or transfer your Personal Data overseas or subsidiaries company for storage and/or processing in the performance of a contract entered into between you and the Company. The Company will not allow unrelated persons to access the Personal Data and the Company will lay out appropriate security measures.

5. Retention of Personal Data

The Company will collect your Personal Data for as long as it is necessary to carry out the purposes of processing such Personal Data. The Company will retain your Personal Data for a period of 10 years from the date on which your relationship with the Company as a vendor or supplier expires. The Company will destroy, delete or make Personal Data non-personally identifiable information, unless there is a legal obligation or technical reasons whereby the Company may keep your Personal Data for a longer period of time.

6. Data Subject Right

You have entitled to your Personal Data in accordance with the PDPA, and the Company will respect your rights and take actions promptly in accordance with any laws, rules or regulations, under certain circumstances, relating to the processing of your Personal Data

You have the following rights in regards to your Personal Data:

6.1 Right to Withdraw Consent: In case where the Company processes your Personal Data with your consent, this right enables you to withdraw your consent to the Company processing your Personal Data at any time. The Company may continue to process your Personal Data if the Company has another legal basis to do so.

6.2 Right to Access: This right enables you to receive a copy of the Personal Data the Company holds about you.

6.3 Right to Correct: This right enables you to have any incomplete or inaccurate Personal Data the Company holds about you to become correct, current and complete.

6.4 Right to Erasure: This right enables you to ask the Company to delete, destroy or anonymize your Personal Data where there is no good reason for the Company to continue processing it. You also have the right to ask the Company to delete your Personal Data where you have exercised your right to object to the processing (see below). Nonetheless, the Company will consider a request to delete carefully, according to the law, regarding the processing of your Personal Data.

6.5 Right to Object: This right enables you to object to the processing of your Personal Data where the Company relies on legitimate interest and there is something about your particular situation which makes you want to object to the processing on this ground. You also have the right to object where the Company processes your Personal Data for direct marketing purposes and profiling activities.

6.6 Right to Restrict Processing: This right enables you to ask the Company to suspend the processing of your Personal Data, for example, if you want the Company to establish its accuracy or a reason/lawful basis for processing it.

6.7 Right to Portability: In some cases, you have the right to request for a copy of your Personal Data in electronic form to be sent to other data controllers. This right will be used only for the

Personal Data you submitted to the Company and the processing of such Personal Data is done with your consent or where such Personal Data is necessary to be processed in order to fulfill the Company's obligations under a contract.

6.8 Right to Lodge a Complaint: This right enables you to file a complaint with a related government authority, including but not limited to, the Thailand Personal Data Protection Committee, when you see that the Company, the Company's employees or service providers violate or do not comply with the PDPA or other notifications issued under the PDPA.

You may exercise your rights at any time by contacting the Company via the contact channels mentioned in Article 8 below.

The Company may be required to obtain certain information from you in order to verify your identity and certify your right to access Personal Data (or to exercise any other right) in order to comply with security measures that will ensure that your Personal Data will not be disclosed to anyone who has no right to access it.

The Company will make every effort to respond to all legitimate requests within 30 days. In some cases, it may take more than 30 days if your request is complex or you submit more than one request. In such event, the Company will notify you and will keep you informed of the status of the request.

7. Security of your Personal Data

The Company takes the security of your Personal Data very seriously. The Company will inspect and implement organizational security as well as physical and technical measures appropriately in order for the Company to store and process your Personal Data and ensure that your Personal Data will not be lost, destroyed, disclosed and misused or accessed by anyone other than the employee or data processors performing the Company's duties.

8. Dealing with complaints or inquiries

To make a complaint about how the Company collects, uses, processes and/or discloses your Personal Data, you can contact the Company or ask questions via the following channels:

- Contact the Company at Legal and Compliance Office,

Mitsubishi Electric Consumer Products (Thailand) Co., Ltd.

700/406 Moo 7 Tambol Don Hua Roh, Amphur Muang

Chonburi 20000;

- Email the Company at HOTLINE@mcp.meap.com; or
- Telephone number 66 38 265 800 EXT 2222.

9. Review and change of Privacy Notice

MCP may update or revise this Privacy Notice from time to time to comply with legal requirements, changes in MCP's operations including opinions and suggestions from various agencies. MCP will announce changed for acknowledgement.

Announced on May 13, 2022

(Mr. Yasumasa Yamane)

President